

Dear Parents of RCCA Students,

We want to take this time to pass on to you our plans for reopening school. RCCA will open our doors on August 20th. We will open with all students attending on a 5-day week.

Please understand our students and staff are of utmost importance to RCCA. Their safety and well being is our priority. We will do everything, at all times to keep them safe while they are at school.

Governor DeWine has presented the criteria for Re-Opening Schools in Ohio and we met with the Ross County Health Department to share our plans with them. On Tuesday, July 14th, the RCCA Board of Directors approved the plan that was submitted to them.

There is no doubt this opening will be different than any opening any of us have ever experienced. We have invested the entire summer preparing for a safe school year.

To make this all possible, we have invested in staffing more teachers and aides to reduce the class sizes to 12-15 students per class. In the primary grades and junior high/high school we are removing tables and are purchasing desks for students to be able to social distance in their rooms. We have ordered two pallets of disinfectants and sanitizer, making this available as a part of our daily routine. We are providing masks for all students and staff members. We will be taking temperatures upon arrival of students and staff members. If they would have a temperature of 100 degrees or higher, they will not be able to stay at school. We have ordered electrostatic sprayers to disinfect all classrooms, desks, chairs, lockers, restrooms, and any common areas used by both staff and students. This will be done multiple times during the school day. Our students will be eating their lunch in their classrooms, to avoid any large group gatherings.

We are submitting the detailed plans to make you aware of these plans to keep RCCA students and staff safe during the school day.

If you have any questions or concerns, you may contact any of our building administrators. If you are reluctant to send your child (children), Please let us know at the earliest time possible.

In closing, please know your children are loved by the RCCA staff. We are going to do everything in our power to keep them safe while at school. Please continue to pray for RCCA as we approach this school year.

With blessings,

Jake Grooms, Headmaster

Mike MacCarter, CFO

Jennifer Beverly, Pre-School Director

Renee Wisecup, Primary Principal

Lindsay Ramey, Intermediate Principal

Jarod Lloyd, Junior High/High School Principal

Gregg Wright, Administrator of Special Programs

RCCA Reopening Plan 2020-2021

The following procedures will be followed. Please refer to each campus for specific protocol.

Screening

All students (with the help of a parent/guardian), faculty, staff, and volunteers must self-screen before leaving home each school day for the symptoms below. A person shall not come to school under any circumstances if he/she displays any one of the following symptoms and/or has a temperature of 100 degrees or higher.

- A body temperature of 100 degrees or higher any time in the previous 24 hours, without taking fever reducing medicine
- Persistent cough
- Shortness of breath or difficulty breathing
- Nausea, vomiting or diarrhea
- Chills
- Loss of taste or smell
- Body ache
- Headache
- Sore throat
- Runny nose or congestion

Any student determined by a staff member to meet these criteria during the school day will be immediately sent to a **Safe Room**, isolated from the rest of the students. There will be an adult in the room with the student. The adult in the room will have PPE's on for their protection. It is required that the parent/guardian make immediate arrangements for the pick-up of a child presenting any of these symptoms.

A student must be clear of symptoms for 24 hours without fever reducing medicine. This is a non-negotiable aspect of being a part of the RCCA school community. While this is a best practice at all times, it is especially vital during this Covid-19 outbreak.

Upon arrival to school staff and all students will once again have their temperatures taken. Any student with a temperature of 100 degrees or higher will not be permitted to enter any school facility. The pre-school students will also be required to have their temperatures taken during departure from school.

Hand Washing

- Preschool: Upon arrival, dismissal, and upon leaving any room throughout the day
- K-3: Hand sanitizer will be available at arrival, frequent handwashing and hand sanitizing throughout the day.

- 4-6: Hand sanitizer will be available at arrival, frequent handwashing and hand sanitizing throughout the day.
- 7-12: Hand sanitizer will be available at arrival, frequent handwashing and hand sanitizing throughout the day.
- Any time there is a transition from one area to another, students and staff will wash hands or use hand sanitizer

Cleaning/Sanitizing

- All Campuses: Frequent cleaning and sanitizing of all common spaces and high-touch areas throughout the building, especially all restroom areas.
- Custodians will be in our buildings during the school day. Their primary duty during the day will be disinfecting all common spaces used throughout the day. As students vacate their rooms going to another activity, the classrooms they left will be disinfected while they are out of room.
- The last job the custodians will do at the end of their shift will be using an electrostatic sprayer to disinfect classrooms, hallways, lockers, classroom furniture, restrooms, door handles, and any space that our students will have been in during the school day.

Lunch

- Grades Preschool through 6th grade will eat lunch in their classrooms
- Grades 7-12 will eat in a combination of classrooms, cafeteria and/or shelter house (weather permitting)

Social distancing

- Preschool: As much as possible, ratios of no more than 9 students per space.
- K-3: Social distancing up to 6 feet will be practiced on school grounds at all times. The average class size will be 12-15 students, as compared in the past 20-22 per class.
- 4-6: Social distancing up to 6 feet will be practiced on school grounds at all times. The average class size will be 8-10 students, as compared to in the past 15-20 per class. There may be one class that may have up to 20 students in it. It will be held in the largest classroom available. This will still allow social distancing of 6 feet.
- 7-12: Social distancing up to 6 feet will be practiced on school grounds at all times. Class size will be as low as 3-6 students, and up to 20 students in one of the largest rooms at Zion Baptist. It also will allow for social distancing of 6 feet.

Parents/Guardians/Visitors

- Parents/Guardians/Visitors will not be permitted inside any facility unless there is an emergency or upon prior arrangement with an administrator.

Face Coverings (Masks)

- Preschool: Will be worn by students during times of transition (hallways, restroom, arrival/dismissal) Will be worn by staff at all times. (masks or face shields)
- K-2: Will be worn by students during times of transition (hallways, restroom, arrival/dismissal). Will be worn by staff at all times (masks or shields)
- 3-6: Will be worn by students at all times except during lunch or for medical reasons. (Students must have a doctor's excuse for the medical condition; shields will be required in place of a mask) Will be worn by staff at all times (mask or shields)
- 7-12: Will be worn by students at all times except during lunch or for medical reasons. (students must have a doctor's excuse for the medical condition; shields will be required in place of a mask) Will be worn by staff at all times (mask or shields)

At all buildings there will be frequent mask breaks during the school day

Recess

- Preschool: Large group recesses will not be permitted. Staff may take small groups of students outside at designated times.
- K-3: Large group recesses will not be permitted. Staff may take small groups of students outside at designated times.
- 4-6: Large group recesses will not be permitted. Staff may take small groups of students outside at designated times.

Field Trips/Large Group Gatherings

- Will not be permitted at this time

Early Care/After Care

- Students must be pre registered, social distancing will be practiced, face coverings must be worn by students and staff (K-12).

Screening, Exposure, and Positive Test Protocol for Return to School

- Students or staff members who are sent home or stay home with symptoms related to Covid-19 must be symptom free for 24 hours.
- A student or staff person who tests positive for Covid-19 must do the following before returning to school:
 - Remain out of school for at least 10 calendar days from the onset of symptoms.
 - Remain fever free for 72 hours without aid of fever reducing medication.
 - Demonstrate improved respiratory function.
 - Receive clearance to return to school from the Ross County Health Department.

A student or staff member exposed to someone who has tested positive for Covid-19 must consult and follow the recommendations of the Ross County Health Department before returning to school.

- RCCA will communicate with the Ross County Health Department when a student or staff person has tested positive for COVID-19 and will fully cooperate with their guidance.

Instructional Provisions for Those Out of School

All teachers will set up classrooms with access for remote learning from the first day of school. Assignments, lesson plans, etc. will be posted on line throughout the school year. If a student is out of school for an extended period of time, teachers will continue to provide assignments to that student through remote learning.

RCCA reserves the right to make changes to our operating plan as we receive direction from the Governor and/or the Ross County Health Department.